CONDITIONS TO BE FULFILLED BY EMPLOYERS DESIRING TO CONDUCT HYBRID PEHCHAN CARD ENROLLMENT CAMP

1. To qualify for holding offline Pehchan Camp, the respective employer must have at least 100 IPs pending for Pehchan Enrollment at a single establishment/unit/premise. No offline Pehchan camp will be organised for such employer(s) who has/have less than 100 IPs. However camp can be organised, if two or more employers agree and facilitate collation of all IPs from different establishments to be enrolled in Hybrid camps being organised in one of unit/establishment/premises and the collated number of IPs to be enrolled is 200 or above.

2. Schedule for holding Pehchan Camp must be finalised strictly before 15 days in advance from date of commencement of the camp. This is an offline camp and data is required to be downloaded from the online server before 15 days of camp.

3. You have to check and validate demographic details of respective employees qualified for enrollment of Pehchan card. Corrections of following vital data of IPs will have to be completed strictly before the date of downloading demographic details-
   1) Name of IP including spelling mistakes, if any
   2) Date of Birth of IP
   3) Permanent Address of IP
   4) Name(s) of dependent(s) including spelling mistake, if any
   5) Relationship of depedents(s) to the IP
   6) *Please Note: Pehchan Cards of IP's enrolled through Hybrid Pehchan process will not be replaced free of cost unless damaged, or improperly printed cards have been supplied. Any later replacement of Pehchan Card issued to such IPs enrolled through Offline (Hybrid) Pehchan Enrollment Process due to any error in the data displayed on Pehchan Card will be done only upon payment of penalty amount*.

4. Employers will have to inform respective ESIC Officials and get the names of IPs corrected at respective ESIC Office if found wrong/misspelt in the database strictly before the date of download of demographic data for hybrid camp.

5. You will have to provide necessary space and infrastructure support to organise Pehchan Camp in your premises. You have to take care in managing queuing of your respective employees for doing Pehchan Biometric registration at Hybrid Camps. You may prepare lists of IPs Pending to do Pehchan enrollment and prepare reasonable daily roster of employees in series to attend Pehchan camps for enrollment. Hybrid Pehchan Camp will not be extended beyond scheduled date of closure.

6. Minimum daily rate of enrollments for sustenance of Hybrid camp is 50 clear enrollments (not duplicate) of IPs with respective family members per kit multiplied with number of kits deployed. **Inability to maintain minimum daily rate of enrollment in a camp will attract declaration of the respective camp as unproductive and the same camp will be called off before the scheduled end date.**

7. Insured Person will be disqualified for pehchan biometric registration in Hybrid Pehchan camp if any one of the following vital data of the IP's demographic details is found incomplete and/or missing:
   1) Name of IP having spelling mistakes, if any, or, missing
   2) Date of birth of IP missing
   3) Gender of IP wrongly captured, or missing
   4) Permanent Address of IP found missing, or not properly captured.
   5) Name(s) of dependent(s) having spelling mistak, if any.
   6) Gender of dependents wrongly captured, or, found missing.
   7) Relationship of dependent(s)to the IP wrongly captured, or missing.