

**PLEASE QUOTE YOUR RATES**

**SCHEDULE - A**

Sl. No.	Name of Items	Specifications (Of a unit)	Brand	Quantity	Cost per unit quoted in figures & words	
					Rate (in figure)	Rate (in words)
1	Ruled Register 1QR with page No.	18.5x30.5cm (finished), Ordinary binding with card board, 96 pages in a quire	Ankit Deluxe	150 Nos		
2	Ruled Register 2QR with page No.	18.5x30.5cm (finished) Ordinary binding with card board, 96 pages in a quire	Ankit Deluxe	150 Nos		
3	Ruled Register 3QR with page No.	18.5x30.5cm (finished) Ordinary binding with card board, 96 pages in a quire	Ankit Deluxe	150 Nos		
4	Ruled Register 4QR with page No.	18.5x30.5cm (finished), 96 pages in a quire, ordinary binding with card board and cloth/rexine/leather on four corners,	Ankit Deluxe	80 Nos		
5	A4 paper (Green)	80 gsm	JK Paper	300 Pkts		
6	A4 Paper (Red)	80 gsm	JK Paper	300 Pkts		
7	A5 paper (Green)	80GSM	JK Paper	250 Pkts		
8	A5 Paper (Red)	F.S 80 gsm	JK Paper	250 Pkts		
9	A6 Paper (Red)	80GSM	JK Paper	250 Pkts		
10	A6 Paper (Green)	80GSM	JK Paper	250 Pkts		
11	Glue Stick	20gms	Fevistick	25 Nos		
12	Gem Clip (Steel)	26 mm (Pkt of 100 clips)	Bell	25 Pkts		
13	Refills		jetter	500 Nos		
14	Note Book	192pages 18x24cm	Deer	50 Nos		
15	Green Noting Sheet	Left side Margin(80gsm)	No specific Brand	250 Pkts		
16	Pencil		Natraj	100 Nos		
17	Pencil Cutter		Natraj	50 Nos		
18	Pencil Eraser		Natraj	50 Nos		

19	White paper	60 GSM 8 kg	SPB	75 Quire		
20	Ruled paper	60 GSM 8 kg	SPB	50 Quire		
21	Sketch pen	Big	Camlin	25 Pkts		
22	Tag (small)	8"	Round pin	150 Bundles		
23	C .D		Sony	50 Nos		
24	C.D Mailer (Cover)	Twin type(pink)	No specific brand	50 Nos		
25	Stapler Machine	No.10	Kangaroo	25 Nos		
26	Stapler pin (small)	No.10	Kangaroo	150 Pkts		
27	Stapler Machine (Big)	No.999	Kangaroo	5 Nos		
28	Stapler pin (Big)	24/6	Kangaroo	20 Pkts		
29	Correction pen	7 ml.	Camel/Cello	50 Nos		
30	Scale (Plastic)	30 cm.	Camel	25Nos		
31	Scale (steel)	12"	Camel	25 Nos		
32	Examination Board/Writing Pad	Ordinary	Good Quality	50 Nos		
33	Eraser	Non Dust	No specific brand	25 Nos		
34	Cello tape	Brown 2" 60 meter	Pack wonder	50 nos		
35	Cello Tape	Brown 1" 60 Meter	Pack wonder	50 nos		
36	Stamp Pad (Violet)	110mm x 69mm	Fabre castle	25 nos		
37	Stamp Pad (Red)	110mm x 69mm	Fabre castle	5 nos		
38	Single Punch		kangaroo	10 nos		
39	Cloth Cover	41.5 cm x 30 cm	No specific brand	25Nos		
40	Cloth Cover	30 cm x 25 cm	No specific brand	50 Nos		
41	Cloth cover	22 cm x 14 cm	No specific brand	100 Nos		
42	Cello Tape (Small)	White	wonder	25 Rolls		
43	Cello Tape (Big)	White	American	25 Rolls		
44	Envelope (Large)with ESI address & Logo print	28 cm x12 cm	Kraft envelope	2000		
45	Envelope (Medium)with ESI address & Logo print	22 cm x 10 cm	Kraft envelope	5000		
46	Envelope (Small) with ESI address & Logo print	16 cm x10 cm	Kraft envelope	10000		
47	Paper pin	Solid Head, Sharp point, Nickel plated 26m, length, packet of net weight,70gms	Bell	50 pkts		
48	Carbon paper (pencil)	210 mm 330 mm. Pkt. Of 100 sheets	Kores	30 pkts		
49	Stamp pad ink (Blue)	25 ml.	Camel	10 bottle		
50	Ink Erase Faber castle		No specific brand	5 nos		
51	Battery (Clock)	1015AA	Eveready	50		
52	Battery	Medium 1035A	Eveready	50		
53	Battery	Small AAA1212	Eveready	50		

54	Battery	BigR 20	Eveready	25 nos		
55	Scissors (Paper cutting)	Elite 1143 SL	Kangaroo	10 nos		
56	Poker	Steel	Good Quality	25 nos		
57	Permanent marker		Camel	10 nos		
58	Plastic Clip	Medium	Good Quality	25 Pkts		
59	Stick on Pad		Good Quality	25nos		
60	Calculator (12 Digit)	MJ-120	Casio	25 nos		
61	CD Marker		Camel	20 nos		
62	File Marker	Paper	No Specific Brand	25 nos		
63	File Marker	Plastic	„	25 nos		
64	Pin container		Bell	20 nos		
65	Marker Pen		Pick	50 nos		
66	Desk Calendar Stand	Model 1715	Omega	50 nos		
67	Box file		Popular	10 nos		
68	Double Punch		Kangaroo	5 nos		
69	Note Pad	No 3		25 nos		
70	Binder Clip	25 mm	Bambalio	200 nos		
71	Blade	Blade 10 nos pkt	Supermax	10 pkts		
72	Legal Paper (Green)	green	TNPL	25 Pkts		
73	File Board with File Flap		As per sample	500 Nos.		
74	Gum Bottle Small	150 ml.	Camel	20 Nos.		
75	Highlighter		Fabre Castle	20 Nos.		
76	White twine Ball		No Specific Brand	25 Nos.		
77	Paper Weight (F)	Transparent Glass cuboids of size 60*60*25		25 Nos.		
78	Four Side Dak Folder	RED		10 Nos.		
79	Rubber Band			10 Pkts		
80	Pen Drive	4GB	Sandisk	10 Nos.		
81	Pen Drive	8GB	Sandisk	10 Nos.		
82	Pin Cushion		Good Quality	50 Nos.		
83	Damper		Good Quality	50 Nos.		
84	File Cover		Good Quality	2000		

Signature

SEAL

Name, Address and PAN of the Party:

Telephone Nos. including mobile:

Date